

PERSIAPAN AKREDITASI ASIIN

DUKUNGAN :

1. LEGAL FORMAL (UNIV, FAC, DEP)
2. SDM (UNIV, FAC, DEP)
3. FINANSIAL

PERSIAPAN DOKUMEN

1. MEMBUAT SAR

The Self-Assessment Report should include a table in accordance with the following template:

A Characteristics of the Degree Programme/s

a) Name	Final degree (original/English translation)	b) Areas of Specialization	c) Corresponding level of the EQF	d) Mode of Study	e) Double/Joint Degree	f) Duration	g) Credit points/unit	h) Intake rhythm & First time of offer
Programme 1/	B.Sc./Eng./ B.A.(Bachelor of Arts, for architecture)			Full time / part time, dual, sandwich course, e-learning, , etc ...	If yes, name partner HEIs	x Semester	xxx ECTS/other CP	/date or term title/
Programme 2/	M.Sc./Eng./M.A.			Full time / part time, dual, sandwich course, e-learning, , etc ...	If yes, name partner HEIs	x Semester	xxx ECTS/other CP	/date or term title/

1. The degree programmes: concept, content, and implementation

- Please try to match the learning outcomes with the Subject-Specific-Criteria (SCC) of ASIIN.
- The templates are attached for Ba Biology match with TC 10 (Life Sciences
- It is necessary to describe the admission procedure in detail (link web),
- Please provide information on the number of applications and admitted students as well as statistical data about the average length of studies and the drop-out rates.

2. The degree programmes: structures, methods, and implementation

- Please explain in detail the organisation of the internships e.g. if they are done outside the university and if they are done during the semester or between the semesters.
- Please describe in detail the calculation of the work load and the conversion between Indonesian credits and ECTS-credits.

3. Exams

- exam regulations in an English translation
- an example of the academic calendar

4. Resources

- Please provide an overview of how many academic personnel is currently involved in the degree programmes.
- Please describe the cooperation with facilities outside the university

5. Transparency and Documentation

- Please provide sample Diploma Supplements for degree programmes.
- Is the information about the degree programmes in the university's webpage also available in English?

6. Quality Management

- Please explain in detail how the offered courses are evaluated by the students and what kind of feedback loops there are.
- Please include an exemplary questionnaire and describe what criticism the students have stated

Appendices:

- Provide each appendix in a separate pdf-file and include a list of all appendices.
- We need all relevant regulations in an English translation; this must include the complete module handbook, the staff handbook, the examination and study regulations, academic regulation handbook, admission regulations and evaluation regulations.
- During the audit the peers would like to examine exams and final theses. Please provide samples for the degree programmes in an English translation

ACTS

According to the Airlangga University Credit Transfer System (ACTS), one Indonesian credit of learning activity consists of:

1. One hour (50 minutes) of structured and scheduled meeting (teaching) per week per semester;
2. One hour (50 minutes) of structured but unscheduled activity (assignments etc.) per week per semester;
3. One hour (50 minutes) of unstructured and unscheduled activity (independent activity) per week per semester.

KONVERSI SKS KE ECTS

1 SKS kuliah (Dikti) = 35 jam studi per semester (14 x pertemuan @ 150 menit)

1 sks praktikum = 40 jam studi per semester (14x pertemuan @170 menit)

- 👍 1 year of studies, usually applies to graduate certificates - 60 ECTS-credits
- 👍 3-year Bachelor's programme - 180 ECTS-credits
- 👍 2-year Master's programme - 120 ECTS-credits

ECTS credits may include different amounts of study hours

This means that usually a module or course with 10 ECTS credits has approximately twice the workload of a course with 5 ECTS. But why just in theory? Depending on the country, one ECTS credit point can equal on average between 25 and 30 actual study hours. Examples include:

- [Austria](#), [Italy](#), and [Spain](#) - 1 ECTS = 25 study hours
- [Finland](#) - 1 ECTS = 27 study hours
- [The Netherlands](#), [Portugal](#) - 1 ECTS = 28 study hours
- [Germany](#), [Belgium](#), [Romania](#), and [Hungary](#) - 1 ECTS = 30 study hours

PERLU DIKERJAKAN BERSAMAAN DENGAN SAR

1. MODUL HANDBOOK
2. KELENGKAPAN LABORATORIUM
 - A. SOP (Eng. & INA)
 - B. ALAT-ALAT SAFETY
 - C. MSDS (MATERIAL SAFETY DATA SHEET)
 - D. LOG BOOK

A Material Safety Data Sheet (**MSDS**) is a document that contains information on the potential hazards (health, fire, reactivity and environmental) and how to work safely with the chemical product.